

LINCOLN LIBRARY



Report 9S

**CITY OF SPRINGFIELD PROPOSED BUDGET
FY2023
Agency Summary by Major Object - Budget Comparison**

	FY2021 FINAL	FY2022 BUDGET	FY2023 REQUEST	Pct Change
LINCOLN LIBRARY				
<i>PERSONAL SERVICES & FRINGE BENEFITS</i>	\$2,979,033	\$3,345,858	\$3,510,546	
<i>CONTRACTUAL SERVICES</i>	\$870,022	\$924,476	\$925,977	
<i>COMMODITIES</i>	\$20,901	\$47,450	\$48,950	
<i>EQUIPMENT</i>	\$258,011	\$370,000	\$720,000	
<i>ELECTRONIC DATA PROCESSING</i>	\$15,469	\$208,000	\$208,000	
<i>TELECOMMUNICATIONS</i>	\$6,443	\$8,000	\$8,000	
<i>OPERATION OF AUTOMOTIVE EQUIP</i>	\$7,409	\$4,658	\$4,658	
<i>TRAVEL</i>	\$0	\$3,750	\$3,750	
LINCOLN LIBRARY	Totals:	\$4,157,288	\$5,429,881	10.54%

FY2023 Estimated Cost by Title

Agency	116	LINCOLN LIBRARY	# of Positions by Title	Estimated Salary Appropriation
Organization	<i>LIBR</i>			
Activity	<i>LIBR</i>			
		<i>CLERK TYPIST 3</i>	1.00	\$43,031
		<i>COMPUTER NETWORK SPECIALIST 2</i>	1.00	\$58,727
		<i>DIVISION MANAGER</i>	1.00	\$56,648
		<i>LIBRARIAN 1</i>	12.00	\$659,896
		<i>LIBRARIAN 3</i>	5.00	\$295,183
		<i>LIBRARY ASSISTANT 1</i>	1.00	\$36,584
		<i>LIBRARY ASSISTANT 2</i>	6.00	\$248,368
		<i>LIBRARY ASSISTANT 3</i>	1.00	\$45,562
		<i>LIBRARY ASSISTANT 4</i>	6.00	\$290,594
		<i>LIBRARY DIRECTOR</i>	1.00	\$88,350
		<i>OFFICE COORDINATOR</i>	1.00	\$49,892
		<i>SECURITY OFFICER 1 UNION</i>	3.00	\$122,603
		<i>SECRETARY 1 UNION</i>	1.00	\$45,129
		Total of Activity	40.00	\$2,040,566
		Total of Organization	40.00	\$2,040,566

FY2023 Estimated Cost by Title

Agency	116	LINCOLN LIBRARY	# of Positions by Title	Estimated Salary Appropriation
		Total of Agency	116	\$2,040,566



**CITY OF SPRINGFIELD PROPOSED BUDGET
FY2023**

Report 3F with Descriptions

	FY2021 Final	FY2022 Budget	FY2022 Est Final	FY2023 Request	Bud vs Bud	Description
116	Agency LINCOLN LIBRARY					
003	Fund LINCOLN LIBRARY FUND					
LIBR	Organization LINCOLN LIBRARY					
LIBR	Activity LINCOLN LIBRARY					

Exp Object PERSONAL SERVICES & FRINGE LINCOLN LIBRARY

1102	REGULAR SALARIES	\$1,745,022	\$2,036,770	\$1,845,621	\$2,136,083	Regular Salaries
1103	TEMPORARY SALARIES	\$7,070	\$20,000	\$11,848	\$20,000	Intermittent Library Asst. IV & 2 Pages
1104	OVERTIME SALARY	\$20,725	\$55,000	\$36,431	\$55,000	overtime for staff
1106	UNEMPLOYMENT COMPENSATION	\$3,150	\$3,075	\$3,075	\$3,150	\$75 per person
1107	RETIREMENT CONTRIBUTIONS	\$287,470	\$323,093	\$294,599	\$285,167	IMRF 13.35%
1108	FICA EMPLOYER CONTRIBUTIONS	\$126,375	\$154,094	\$132,935	\$163,410	7.65%
1109	EMPLOYEE INSURANCE	\$725,502	\$713,605	\$713,605	\$805,014	\$19,296 per FTE
1111	MERIT POOL	\$0	\$0	\$0	\$0	
1119	SICK LEAVE PAYOUT CONTRIBUTION	\$20,923	\$20,143	\$20,143	\$21,361	3.5% Fire; 3.0% Police or 1.0% All Other
1121	WORKERS' COMPENSATION CONTRIBU	\$42,796	\$20,078	\$20,078	\$21,361	1.00% Fringe adjustment experience based
	PERSONAL SERVICES & FRINGE	Totals:	\$2,979,033	\$3,345,858	\$3,078,335	\$3,510,546

Exp Object CONTRACTUAL SERVICES LINCOLN LIBRARY

1202	REPAIR AND MNT,FURN,OFF &KT EQ	\$0	\$1,500	\$0	\$1,500	microfilm machines maintenance
1204	REPAIR AND MNT,REAL PROPERTY	\$3,229	\$5,000	\$1,000	\$5,000	locksmith services; additional building upkeep expenses
1205	REPAIR AND MNT,MACH/MECH/EL EQ	\$10,287	\$2,000	\$2,000	\$2,000	security camera agreements; alarms & security gates maintenance
1206	REPAIR AND MNT,E.D.P. EQUIPMEN	\$0	\$500	\$0	\$500	cash registers repair & maintenance
1207	RENTALS, OFFICE & KITCHEN EQT	\$7,004	\$8,000	\$5,000	\$8,000	Copiers
1216	BOOKBINDING AND PROCESSING SER	\$375	\$2,000	\$0	\$1,000	repairs to worn books
1218	PROF AND ARTISTIC,NOT CLASSF.	\$2,283	\$5,000	\$4,000	\$6,000	collection services; contractual employees; library system training
1220	BUILDING AND GROUNDS MAINT.	\$296,173	\$295,000	\$295,000	\$295,000	transfer out to facility maintenance department
1221	UTILITIES	\$207,944	\$270,000	\$220,000	\$270,000	CWLP & Ameren
1223	POSTAGE AND POSTAL CHARGES	\$3,808	\$6,000	\$2,500	\$4,000	Postage



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Report 3F with Descriptions

		FY2021 Final	FY2022 Budget	FY2022 Est Final	FY2023 Request	Bud vs Bud	Description
1225	SURETY BOND&PROP INS PREMIUMS	\$0	\$0	\$0	\$10,000	Insurance	
1226	ADVERTISING	\$2,068	\$8,000	\$5,000	\$8,000	advertising spots; legal postings	
1227	SUBSCRIPTION & INFORMATION SERV	\$244,312	\$225,000	\$180,000	\$215,000	online subscriptions; electronic materials	
1228	ASSOCIATION DUES	\$1,105	\$3,500	\$2,000	\$3,500	IL library assoc. dues for 9 board members plus 1 for LL;	
1229	REGISTRATION FEES	\$6,415	\$3,000	\$1,000	\$3,500	Library conferences and virtual opportunities	
1230	COPY, PHOTO AND PRINTING SERV	\$0	\$500	\$0	\$500	design of large prints & posters	
1231	OPERATING TXS,LICENSES,FEES	\$118	\$200	\$0	\$200	State Fees	
1232	CONTRACTUAL SERV,NOT CLASS	\$55,926	\$60,000	\$65,000	\$70,000	SirsiDynix Hosted System and app - \$51,590; cataloging; fines from other libraries	
1246	PETTY CASH FUND ESTABLISHMENT	\$0	\$300	\$0	\$300		
1247	SHARED SERVICES REIMBURSEMENT	\$28,976	\$28,976	\$28,976	\$21,977	Shared Services Rembursement for Fiscal Services	
	CONTRACTUAL SERVICES						
	Totals:	\$870,022	\$924,476	\$811,476	\$925,977		

Exp Object	COMMODITIES	LINCOLN LIBRARY					
1401	PRINTING	\$639	\$5,000	\$1,500	\$5,000	promotional printed materials for library programs	
1402	OFFICE AND LIBRARY SUPPLIES	\$17,234	\$25,000	\$17,000	\$25,000	Includes regular office supplies and library supplies specific to day-to-day library	
1403	ELECTRICAL AND WATER SUPPLIES	\$38	\$250	\$50	\$250	flashlights; batteries	
1404	MECHANICAL SUP,INCL SM TOOLS	\$181	\$500	\$0	\$500	tools; padlocks	
1406	EQ PARTS & FIT, NOT CLASSIF	\$0	\$300	\$50	\$300	keys	
1412	MEDICAL, SCIENTIFIC,& LAB SUPP	\$58	\$100	\$20	\$100	first aid supplies	
1414	WEARING APPAREL, SAFETY GEAR	\$1,146	\$800	\$500	\$2,300	security officers gear	
1415	HOUSEHOLD, LAUNDRY,& CLEAN SUP	\$69	\$500	\$50	\$500	cleaning supplies; dvd/cd cleaner supplies; facial tissues	
1416	COMMODITIES, NOT ELSEWHERE CLA	\$1,534	\$15,000	\$10,000	\$15,000	Reading program materials; other events promotional commodities	
	COMMODITIES						
	Totals:	\$20,901	\$47,450	\$29,170	\$48,950		

Exp Object	EQUIPMENT	LINCOLN LIBRARY					
1501	OFFICE AND KITCHEN FURNITURE	\$12,984	\$5,000	\$1,000	\$5,000	Furniture upgrades as needed	
1503	MOTOR VEH, OTHER THAN PASS AUT	\$0	\$0	\$0	\$350,000	Book mobile	
1506	LIBRARY BOOKS,REF&TRNG MAT,EXH	\$233,347	\$350,000	\$250,000	\$325,000	library materials and library of things	
1507	EQUIPMENT, NOT ELSEWHERE CLASS	\$11,679	\$15,000	\$10,000	\$40,000	shelving; security cameras	



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Report 3F with Descriptions

		FY2021 Final	FY2022 Budget	FY2022 Est Final	FY2023 Request	Bud vs Bud	Description
<u>EQUIPMENT</u>							
Totals:		\$258,011	\$370,000	\$261,000	\$720,000		
Exp Object	ELECTRONIC DATA PROCESSING LINCOLN LIBRARY						
1603	EDP SUPPLIES	\$505	\$3,000	\$100	\$3,000		printer cartridges
1604	EDP EQUIPMENT	\$10,032	\$65,000	\$20,000	\$55,000		computers (work & public); servers; switches
1605	EDP SOFTWARE	\$4,932	\$15,000	\$12,000	\$25,000		multiple licenses like public internet, server license, and security software renewal
<u>ELECTRONIC DATA PROCESSING</u>							
Totals:		\$15,469	\$83,000	\$32,100	\$83,000		
Exp Object	TELECOMMUNICATIONS LINCOLN LIBRARY						
1701	REPAIR&MNT, TELE,DATA,RADIO EQ	\$0	\$500	\$0	\$500		2-way radio repair; phone system repairs
1702	RENTAL, TELEPHONE SERV & EQUIP	\$6,142	\$5,000	\$4,000	\$5,000		phone charges (office & cell)
1705	PARTS&SUP, TDR COMMUNICATN OPE	\$300	\$500	\$0	\$500		parts for 2-way radios (batteries, chargers, etc.)
1706	COMMUNICATION EQUIPMENT	\$0	\$2,000	\$200	\$2,000		digital 2-way radios
<u>TELECOMMUNICATIONS</u>							
Totals:		\$6,443	\$8,000	\$4,200	\$8,000		
Exp Object	OPERATION OF AUTOMOTIVE LINCOLN LIBRARY						
1803	GASOLINE, OIL, AND ANTI-FREEZE	\$0	\$2,500	\$200	\$2,500		fuel for vans
1804	AUTOMOTIVE EXPENSE,NOT ELSE CL	\$27	\$153	\$0	\$153		insurance
1806	FLEET MAINTENANCE SERVICES	\$7,382	\$2,005	\$2,005	\$2,005		Fleet Allocation
<u>OPERATION OF AUTOMOTIVE EQUIP</u>							
Totals:		\$7,409	\$4,658	\$2,205	\$4,658		
Exp Object	TRAVEL LINCOLN LIBRARY						
2602	LODGING	\$0	\$1,250	\$0	\$1,250		
2603	TRANSPORTATION	\$0	\$1,250	\$0	\$1,250		
2604	PER DIEM	\$0	\$1,250	\$0	\$1,250		
<u>TRAVEL</u>							
Totals:		\$0	\$3,750	\$0	\$3,750		



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Report 3F with Descriptions

			FY2021 Final	FY2022 Budget	FY2022 Est Final	FY2023 Request	Bud vs Bud	Description
<u>Activity</u>	<u>LINCOLN LIBRARY</u>	<u>Totals:</u>	<u>\$4,157,288</u>	<u>\$4,787,192</u>	<u>\$4,218,486</u>	<u>\$5,304,881</u>		
<u>Organization</u>	<u>LINCOLN LIBRARY</u>	<u>Totals:</u>	<u>\$4,157,288</u>	<u>\$4,787,192</u>	<u>\$4,218,486</u>	<u>\$5,304,881</u>		
Fund	<u>LINCOLN LIBRARY FUND</u>	<u>Totals:</u>	<u>\$4,157,288</u>	<u>\$4,787,192</u>	<u>\$4,218,486</u>	<u>\$5,304,881</u>		
094	Fund	CAPITAL EQUIPMENT FUND						
LIBR	Organization	LINCOLN LIBRARY						
LIBR	Activity	LINCOLN LIBRARY						
Exp Object	ELECTRONIC DATA PROCESSING	LINCOLN LIBRARY						
1604	<i>EDP EQUIPMENT</i>		\$0	\$125,000	\$68,000	\$125,000		Update servers and switches
	<u>ELECTRONIC DATA PROCESSING</u>	<u>Totals:</u>	<u>\$0</u>	<u>\$125,000</u>	<u>\$68,000</u>	<u>\$125,000</u>		
<u>Activity</u>	<u>LINCOLN LIBRARY</u>	<u>Totals:</u>	<u>\$0</u>	<u>\$125,000</u>	<u>\$68,000</u>	<u>\$125,000</u>		
<u>Organization</u>	<u>LINCOLN LIBRARY</u>	<u>Totals:</u>	<u>\$0</u>	<u>\$125,000</u>	<u>\$68,000</u>	<u>\$125,000</u>		
Fund	<u>CAPITAL EQUIPMENT FUND</u>	<u>Totals:</u>	<u>\$0</u>	<u>\$125,000</u>	<u>\$68,000</u>	<u>\$125,000</u>		
Agency	<u>LINCOLN LIBRARY</u>	<u>Totals:</u>	<u>\$4,157,288</u>	<u>\$4,912,192</u>	<u>\$4,286,486</u>	<u>\$5,429,881</u>	10.54%	
	Grand Totals:		<u>\$238,223,348</u>	<u>\$276,027,444</u>	<u>\$244,945,676</u>	<u>\$351,799,738</u>		