To activate the PCRC, citizens must submit a formal, written appeal (Email Acceptable) to the Office of Community Relations requesting the Police Community Review Commission to review the results of the Internal Affairs investigation.

The request for appeal must be made within 15 days of receiving the findings of the investigation and must include the case number and date of the incident. The PCRC hearing must then take place within 30 days of the appeal being submitted.

## OFFICE OF COMMUNITY RELATIONS

Ethan Posey, Director 1450 Groth St. Springfield, IL 62703



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217-789-2270

## THE OFFICE OF CORPORATION COUNSEL

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217-789-2393

About the Police Community Review Commission



Police Community Review Commission

City of Springfield
Office of
Community Relations

## OTHER AGENCIES YOU MAY CONTACT:

Sangamon County State's Attorney's Office:

(217) 753-6690

Illinois State Police Troop 6:

(217) 786-7107

Federal Bureau of

Investigation, Springfield

Office:

(217) 522-9675



The Police Community
Review Commission
(PCRC) independently
reviews Springfield Police
Department (SPD) internal
affairs investigations.

## Office of Community Relations

Police Community Review Commission

Complaints may only be filed after a police internal affairs investigation has concluded and may not be filed if the investigation resulted in a finding of "sustained" and an imposition of discipline.

Upon receiving a valid complaint, the PCRC reviews the Springfield Police Department's internal affairs file, conducts a hearing, and then may make one of four recommendations to the City's Chief of Police:

- **1.** That it concurs with the finding of the Chief of Police
- 2. That it does not concur with the finding of the Chief of Police
- **3.** That the case should be referred back to internal affairs for further investigation; or
- **4.** That the case be continued due to a lack of four votes for any of the first three options.

Upon the completion of an investigation of a formal citizen complaint, the complainant will receive a letter from the Internal Affairs Division of the Springfield Police Department. This letter will inform the complainant of the disposition of the complaint as determined by the Chief of Police.

**Sustained.** The investigation disclosed sufficient evidence to prove that the incident did occur and that the individual names in the complaint was responsible and was culpable.

Not Sustained. The investigation failed to disclose enough evidence to clearly prove or disprove the allegation or the complainant failed to cooperate with the investigation and it was closed.

**Sustained Other.** The sustaining of the rile violation other than the allegation contained in the original complaint.

**Exonerated.** The investigation revealed that the act which provided the basis for the complaint did occur, but that it was justified, legal, or proper, and that no misconduct was involved.

<u>Unfounded.</u> The investigation conclusively proved that the incident did not occur, or that the officer named in the complaint was not involved.