



# First Responder and Veteran Home Purchase and New Construction Grant Programs

## ENOS PARK AND FAR EAST NEIGHBORHOODS

The City of Springfield has designated a portion of the Enos Park and Far East Neighborhood TIF funds to provide grant assistance to City of Springfield first responders (Police and Fire)\* and veterans for an owner-occupied home purchase or new home construction in the Enos Park or Far East Neighborhoods. Both programs were designed to achieve the following objectives:

- Provide incentives to encourage and attract new residents to the neighborhoods;
- Preserve and enhance the quality of the neighborhoods;
- Increase the equalized assessed valuation of properties within the neighborhoods;
- Support neighborhood revitalization while strengthening the relationships between the community and our first responders and veterans.

Both programs are subject to a pro-rata 5 year forgivable grant parameter. If grant recipient/purchaser sells the home before the 5 year period, a pro-rata recapture of the grant will apply and the home must be sold to an owner occupant.

### HOME PURCHASE INCENTIVE

- 10% of the purchase price up to \$20,000 TIF grant for purchase of a single-family, owner-occupied residential property.

### NEW CONSTRUCTION INCENTIVE

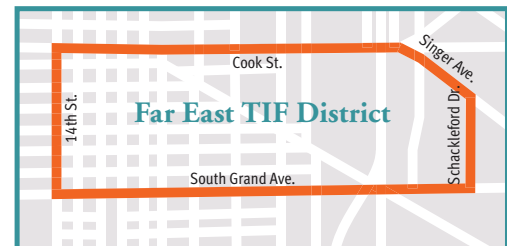
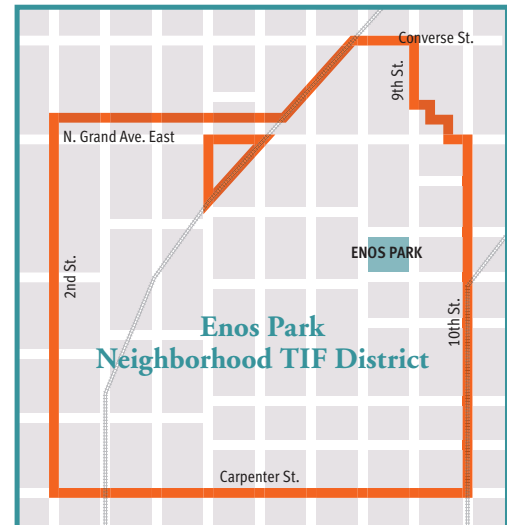
- New construction at market rate for owner-occupied residential property.
- 10% of the purchase price up to \$20,000 TIF grant as reimbursement for site preparation. Eligible categories may include infrastructure costs and architectural fees.

### EXTERIOR REHABILITATION ASSISTANCE

In addition to the First Responder and Veteran Programs, the City of Springfield offers a 50/50 matching grant program in these neighborhoods. The program provides up to \$15,000 of assistance to property owners of residential owner-occupied properties for permanent exterior improvements within the Enos Park and Far East Neighborhood TIF Districts. These homes are in designated Enterprise Zones. As such, you are entitled to and may apply for sales tax exemptions for permanently affixed building materials.

**Prior to submitting an application, please contact the City's Office of Planning and Economic Development for more information about these programs.**

\* Grant is designated to City of Springfield Police Officers and Firefighters and available anytime after the first full year of employment.



# Home Purchase and New Construction Grant Programs



## ENVIRONMENTAL AND HOUSING

- Purchaser must be in good standing with no outstanding City violations.

## OTHER REQUIREMENTS

- Property taxes must be current.
- No City liens or other City debt may exist on the property.
- Property must have active homeowner's insurance coverage.

## FREQUENTLY ASKED QUESTIONS

### **How much will I receive to purchase the house?**

The amount awarded is 10% of the agreed upon purchase price of the house up to \$20,000.

### **How long would I have to serve as a first responder or be a veteran to qualify for this program?**

This program was created for first responders who have held their position for a full year or longer and veterans who were honorably discharged from service.

### **Does my spouse/boyfriend/girlfriend have to sign the agreement?**

Anyone named on the deed to the home must sign the agreement. If your partner's name appears on the deed, he or she is also party to the agreement.

### **What if the property I'm interested in is intended for multi-family use?**

At this time the program is only open to owner-occupied single family homeowners.

### **If I purchase the house, do I have to live in it?**

Yes, this house should be your primary residence. If a grant recipient/purchaser sells the home before living in it for 5 years, a pro-rata recapture of the grant will apply.

### **How will my loan provider know what funds I will receive?**

A letter will be sent by the Office of Planning and Economic Development to your loan provider to let them know the amount you will receive at closing.

### **When will I receive funding to purchase the house?**

A check will be delivered at the time of closing to the title company.

### **What if the house could use some exterior improvements?**

You can apply for Exterior Rehabilitation Assistance. The City of Springfield has a 50/50 matching grant program that provides up to \$15,000 of assistance to property owners in the Enos Park Neighborhood and Far East Neighborhood TIF Districts. This is an exceptional way to add value to your new home!

### **Since this property is also in an Enterprise Zone, would I qualify for a building materials exemption certificate to purchase permanently affixed materials for construction tax free?**

Yes, you will qualify. Please discuss this cost saving opportunity with the Office of Planning and Economic Development to apply for this program and receive building material exemption certificates for your contractors.



## PROCESS MAP



# Home Purchase and New Construction Grant Programs



Grants awarded on a first come, first served basis subject to funding availability. Applications will be considered incomplete and will not be reviewed until all of the requested information is received. Return application and required documentation to: **City of Springfield Office of Planning and Economic Development**  
**800 E. Monroe, Room 107, Springfield, IL 62701**

## OWNER AND PROPERTY INFORMATION

Applicant 1 Name

Applicant 2 Name

Applicant 1 Email

Applicant 2 Email

Applicant 1 Phone

Applicant 2 Phone

Address

City

State

ZIP

First Responder Job Title/Date of Employment (if applicable)

Military Branch/Dates of Service (if applicable)

## APPLICATION DOCUMENTATION

- Copy of DD Form 214 (for Veterans)
- Pre-qualification letter from loan provider
- Copy of Contract to Purchase

## ADDITIONAL DOCUMENTATION (will be requested at a later date from OPED)

- Copy of appraisal
- Mortgage information (name, address, type of loan)
- Closing documentation
- Proof of insurance

## INCOME AND FAMILY SIZE CERTIFICATION

The number of persons living in your household: \_\_\_\_\_

Your household's total annual gross income (before deductions): \$\_\_\_\_\_

Provide the following information for all people living in your household. Attach additional page if necessary.

NAME	RELATIONSHIP	AGE	SEX

Ethnicity:      Hispanic or Latino    Not Hispanic or Latino

Single Race:    White  
                    Black/African American  
                    Asian  
                    American Indian/Alaskan Native  
                    Native Hawaiian/Other Pacific Islander

Multi-Race:    White and American Indian/Alaskan Native  
                    White and Black/African American  
                    White and Asian  
                    Black/African American and Asian  
                    Black/African American and American Indian/Alaskan Native  
                    Other Multi-Racial

Female Head of Household:    Yes    No

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**I (we) the undersigned, certify that the above information is true and correct to the best of my knowledge.**

Applicant Name	Signature	Date
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Applicant Name	Signature	Date
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PENALTY FOR FALSE OR FRAUDULENT STATEMENT; U.S.C. Title 18, Section 1001, "Whoever, in any matter within jurisdiction of any department or agency of the United States knowingly and willfully falsifies... or makes false, fictitious or fraudulent statements or representations, or makes or uses any false representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both."