

Class Description:

Under direction, supervises and coordinates all transmission and distributions engineering activities, distribution system planning, material specification, and system construction standards.

Sample Duties:

1. Supervises, reviews, and approves construction design, agreements, contracts, specifications, easements, and land acquisitions for transmission and distribution facilities; reviews and approves easements and land acquisitions for substation sites.
2. Supervises project management for installation of new transmission and distribution lines.
3. Coordinates outside engineering consults with on-going engineering projects.
4. Develops scheduling for all transmission and distribution projects.
5. Reviews and approves all AFE's and job orders originating from Engineering design staff.
6. Supervises the purchase of specialized transmission and distribution materials.
7. Develops and implements new construction policies and procedures.
8. Performs other duties as requires or assigned.

Requirements:

Education and Experience:

Requires knowledge, skill and mental development equivalent to two years college in electrical engineering.

Requires three years experience in electric transmission and distribution systems, including one year supervisory experience.

Knowledge, Skills, and Abilities:

Requires thorough knowledge of electrical transmission and distribution systems, materials and equipment.

Requires thorough knowledge of construction trade.

Requires ability to prepare specifications for electrical systems.

Requires thorough knowledge of state and local purchasing and bidding requirements.

Requires ability to establish standards and priorities in job performance and assignments.

Requires ability to effectively communicate, both orally and in writing.

Requires ability to establish to establish and maintain effective working relationships with staff engineers, vendors, suppliers and contractors.

Approved by Civil Service Commission on June 16, 2022